



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	Board of Cosmetology and Barbering
MEETING DATE AND TIME:	Monday, April 25, 2011 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , Second Floor of the Cannon Building
MINUTES APPROVED:	June 6, 2011

MEMBERS PRESENT

Kathryn Lord, Professional Member, President
Cecilia Jones, Public Member, Vice President
Carol Guilbert, Public Member, Secretary
Melinda Schaeffer, Professional Member
Jordana Naftzinger, Public Member
Linda Wilson, Professional Member
Derrick Reed, Professional Member
Albert Niezgoda, Professional Member
Deborah Boulden, Professional Member

MEMBERS ABSENT

Tien Le, Professional Member
Leila Lord, Professional Member
Donna Bayard, Professional Member
Arlene Scanlon, Professional

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kay Warren, Deputy Director
Jennifer Witte, Administrative Specialist, II
Eileen Heeney, Deputy Attorney General
Stacey Stewart, State Deputy Attorney General
Vera Sitze, Court Reporter

OTHERS PRESENT

Susan Wilson
Marc Goldyn
Marvin Sparks
Jo Pressey
Dana LeCompte
Christa Showard
Deborah Frazier
Teresa Whitemar-Watson
Trina Carter
Lissette Wright
Brenda Pressley
Richard Thomas
Jacqueline Watson
Eugene Ross
Jean James
Francine Rananto
Christine Klerlein

CALL TO ORDER

Ms. Lord called the meeting to order at 9:13 a.m.

REVIEW OF MINUTES

A motion was made by Ms. Lord, seconded by Ms. Naftzinger, to approve the March 28, 2011 minutes as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Disciplinary Hearing for James White #08-03-09

Due to a discrepancy in scheduling, a motion was made by Ms. Guilbert, seconded by Ms. Schaeffer, to grant a continuance of the hearing. The motion was unanimously carried.

Signing Decision and Orders

The Decision and Order for Tuan T. Nguyen was signed by the members of the Board.

The Decision and Orders of Trang Nguyen and Susan Drummond have not been received from the Deputy Attorney General presiding at the March meeting.

Re-Review of Applications

After review of additional documentation, a motion was made by Ms. Jones, seconded by Ms. Schaeffer, to approve the shop application of Nordstrom and the Cosmetology application of Maria Sullivan. The motion was unanimously carried.

Discussion of the Rules and Regulations

After review, a motion was made by Ms. Jones, seconded by Mr. Reed, to approve the revisions as discussed and to submit the revised draft for publication in the Register of Regulations on June 1, 2011. The motion was unanimously carried.

Discussion of the Barbering Instructor Requirements

Ms. Heeney had made additional revisions, in reference to the barbering instructor, and included the changes in the previous discussion of the rules and regulations.

NEW BUSINESS

Ratification of Applications

A motion was made by Ms. Lord, seconded by Ms. Jones, to approve the ratification of the Nail Technician application of Thu Van Luong. The motion was unanimously carried.

Review of Applications

A motion was made by Ms. Lord, seconded by Ms. Schaeffer, to approve the Cosmetologist application of Debra Lardieri. The motion was unanimously carried.

A motion was made by Ms. Guilbert, seconded by Ms. Jones, to table the Cosmetologist application of Mary Green pending receipt of verifying 5 years of experience in the field of cosmetology. The motion was unanimously carried.

Review of Shop/Salon Applications

A motion was made by Ms. Jones, seconded by Ms. Naftzinger, to approve the applications of Styles Barber Shop Brandywine, Salon Ollae, Salon de Amour, Beehive Beauty Shop, Ocean Retreat Day Spa & Hair Studio, Le Nails & Spa, and The Dominican Beauty Salon. The motion was unanimously carried.

A motion was made by Ms. Jones, seconded by Ms. Naftzinger, to table the application of The Barber Shop for an updated application and floor plan. The motion was unanimously carried.

Review of Applications-Eileen Heeney

After review, a motion was made by Ms. Lord, seconded by Ms. Guilbert, to approve the examination applications of Alphonso Smith, Tishaneke Williams, and Aleecia Hartman. The motion was unanimously carried.

After review, a motion was made by Ms. Lord, seconded by Ms. Guilbert, to propose to deny the examination application of Jeanette Drummond due to her criminal history. The motion was unanimously carried.

After review of his criminal record, Ms. Heeney stated that although Christopher Lane has not yet submitted an application with the Division, the Board him whether or not an

application would be approved or declined. The Board however will send him a letter advising that he does have crimes that are on the Board's substantially related crimes list and he may want to consult a Delaware attorney for additional advice.

Review of Consent Agreement

After review, a motion was made by Ms. Guilbert, seconded by Ms. Naftzinger, to accept the Consent Agreement for Nastasha Royal as written. The motion was unanimously carried.

Ratification of Applications

A motion was made by Ms. Lord, seconded by Ms. Guilbert, to ratify the Cosmetologist applications of Stella Bello and Amber Ott and the Nail Technician application of John Pham. The motion was unanimously carried.

Ratification of Reinstatement Applications

A motion was made by Ms. Lord, seconded by Ms. Guilbert, to ratify the Cosmetology reinstatement application of Leigh Brooks. The motion was unanimously carried.

Complaints Status

08-01-08-Closed
08-03-08-Closed
08-13-08-Closed
08-15-08-Closed
08-16-08-Closed
08-22-08-Closed
08-23-08-Closed
08-24-08-Closed
08-28-08-Closed
08-39-08-Closed
08-48-08-Closed
08-49-08-Closed
08-53-08-Closed
08-54-08-Closed
08-57-08-Office of the Attorney General
08-58-08-Closed
08-59-08-Closed
08-03-09-Office of the Attorney General
08-04-09-Closed
08-09-09-Closed
08-21-09-Closed
08-22-09-Office of the Attorney General
08-24-09-Closed
08-25-09-Closed
08-28-09-Closed
08-30-09-Closed

08-48-09-Closed
08-49-09-Closed
08-52-09-Closed
08-54-09-Closed
08-55-09-Closed
08-04-10-Assigned
08-06-10-Assigned
08-07-10-Assigned
08-08-10-Assigned to Hearing Officer
08-09-10-Closed
08-10-10-Assigned
08-11-10-Closed
08-12-10-Closed
08-13-10-Assigned
08-16-10-Assigned
08-18-10-Assigned
08-19-10-Assigned
08-20-10-Closed
08-21-10-Assigned
08-22-10-Closed
08-23-10-Closed
08-24-10-Assigned to Hearing Officer
08-25-10-Closed
08-26-10-Closed
08-27-10-Assigned to Hearing Officer
08-30-10-Closed
08-31-10-Assigned
08-32-10-Closed
08-33-10-Assigned to Hearing Officer
08-34-10-Assigned to Hearing Officer
08-35-10-Closed
08-36-10-Assigned
08-37-10-Assigned
08-38-10-Assigned
08-39-10-Assigned
08-40-10-Office of the Attorney General
08-41-10-Closed
08-42-10-Office of the Attorney General
08-43-10-Closed
08-44-10-Office of the Attorney General
08-01-11-Assigned to Hearing Officer
08-02-11-Assigned
08-03-11-Assigned
08-04-11-Assigned
08-05-11-Assigned to Hearing Officer
08-06-11-Office of the Attorney General

OTHER BUSINESS BEFORE THE BOARD

Heeney addressed the Board in reference to the role each person plays and their responsibilities as a member of the Board.

PUBLIC COMMENT

Marc Goldyn asked the Board to clarify what verification of experience will be needed for barbering instructors.

Ms. Heeney advised him that he will need to have a notarized supervisor affidavit, tax form Schedule C's, or documentation from the Social Security Administration.

Lisette Wright, Paul Mitchell School, expressed concern as to the Grandfather provision for barber instructors and the fact that there is no testing or classroom experience as far as lesson planning, and asked if there was a temporary license, they could get.

Ms. Witte stated that there was not a temporary license available for the grandfather license.

Marvin Sparks asked the Board what a Barber would need to do to obtain a cosmetologist license.

Ms. Lord advised him that he would need to go to school and get the 1500 hours required for a cosmetologist license.

Presentation –Department of Public Health– Dana Lecompte

Ms. LeCompte, Environmental Health Specialist for the Division of Public Health, presented the Board with a copy of the proposed changes to the Public Health standards.

A motion was made by Ms. Lord, seconded by Ms. Guilbert, to accept the revisions to the Public Health standard. The motion was unanimously carried.

Presentation of New Exam Application Process-PCS

Francine Rananto, Manager Cosmetology/Barber Program, addressed the Board to explain the new application process for examination candidates.

Students will be able to apply online or through a toll-free number and submit their high school transcripts, their professional school transcripts, and the fees which will include both the application and the examination fees; Applications will be processed daily and the admission notification which will be mailed. Applicants will also be able to download a temporary application. Because the applications are processed promptly, there is no deadline date and the applicant will be eligible for the next available examination date.

Request for ADA accommodations will be reviewed and determined by PCS; however, an applicant's criminal history will still need to be reviewed by the Board's DAG.

All completed application will be sent to the Division. Examination scores will be sent to the Division for prompt issuance of licenses.

The effective date for this new process is July 1, 2011.

NEXT SCHEDULED MEETING

The next Board meeting will be June 6, 2011 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

A motion was made by Ms. Lord, seconded by Ms. Guilbert, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 11:06 a.m.

Respectfully submitted,

Jennifer Witte
Administrative Specialist, II